

## TRAINING INFORMATION

**Indicate the training here:**

**Training dates:**

\*Please note: This is a skills development program aimed at enhancing practical knowledge and skills. It does not result in a formal qualification or certification accredited by NQA or NTA. Thus, the training is ideal for HR, Accounting, Finance professionals, entrepreneurs, general managers, administrative staff, and any individuals seeking to gain hands-on skills.

## PERSONAL INFORMATION

**Name & Surname** : \_\_\_\_\_

**ID Number** : \_\_\_\_\_ **Gender:**  Male  Female

**Phone Number** : \_\_\_\_\_ **E-Mail** : \_\_\_\_\_

**Residential Address** : \_\_\_\_\_

**Highest Qualification** : \_\_\_\_\_

**How will you attend the training?** : Face - to Face  Online

## BANKING DETAILS

**Account Name:** Westlia Investment CC

**Account Type:** Gold Business Account

**Account Number:** 64284765749

**Branch Code:** 280172

**Branch Name:** First National Bank (Windhoek)

## TERMS & CONDITIONS

- Please ensure that all information provided is accurate and complete.
- A copy of your ID and proof of payment must be submitted along with this form to [trainings@westlia.com.na](mailto:trainings@westlia.com.na)
- A cancellation fee of 20% will apply if cancellation is made within 7 days of the training date. Cancellations made 3 days before the training will incur a 70% cancellation fee. Cancellations on the training date or non show up will incur 100% of the training fee. Participants may opt to attend the next available training date as an alternative.
- By submitting this form, you agree to attend the training on the dates and times indicated. No additional time will be allocated for missed sessions. Participants can only join the next training.
- Kindly ensure this form is submitted by the specified training deadline.